

${\bf REQUEST\;FOR\;PROPOSAL\;(RFP)}$

ORNAMENTAL LANDSCAPE FLORA VENDOR POOL

RFP Number: 07-0427	Contract Number:		
Issue Date:	Opening Date/Time:		
Pre-Proposal:	Contracting Officer: Freddy Suárez		
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SPECIFIC SOLICITATION REQUIR	EMENTS ARE AS NOTED BELOW:		
Proposal and/or Performance Bond:	N/A		
Certificate of Competency/License:	N/A		
Indemnification/Insurance:	Section 2.8		
Pre-Bid Conference/Walk-Thru:	Section 2.4		
the Office of Procurement Services within ten (10) working days after the opening date. When counter-signed by an authorized County representative, this document and any specifically identified attachments may form the formal contract document binding the parties to all performance specified herein. Vendors shall complete and return the entirety of this RFP Document, and attach all other information requested in this RFP document (See Provision 2.13). Failure to sign the bid response			
may be cause for rejection of the proposal.			
NO-RESPONSE REPLY			
If any vendor does <u>not</u> want to respond to this solicitation at this time, or, would like to be removed from Lake County's Vendor List, please mark the appropriate space, complete name below and return this page only.			
Not interested at this time; keep our firm on Lake County's Vendors List for future solicitations for this product / service			
Please remove our firm from Lake County's Vendor's List for this product / service.			
VENDOR IDENTIFICATION			
Company Phone Name: Number:			
E-mail Address:	Contact Person:		

1.1 DEFINITIONS

Addenda: A written change to a solicitation.

Contract: The agreement to perform the services set forth in this document signed by both parties with any addenda and other attachments specifically incorporated.

Contractor: The vendor to which award has been made.

County: Shall refer to Lake County, Florida. **Modification:** A written change to a contract.

Proposal: Shall refer to any offer(s) submitted in response to a Request for Proposal.

Proposer: Shall refer to anyone submitting an offer in response to a Request for Proposal.

Request for Proposal (RFP): Shall mean this solicitation documentation, including any and all addenda. An RFP involves evaluation of proposals, and award may be made on a best value basis with price, technical, and other factors considered.

Solicitation: The written document requesting either bids or proposals from the marketplace.

Vendor: a general reference to any entity responding to this solicitation or performing under any resulting contract.

The County has established for purposes of this Request for Proposal (RFP) that the words "shall", "must", or "will" are equivalent in this RFP and indicate an essential requirement or condition, the material deviation from which may not be waived by the County. A deviation is material if, in the County's sole discretion, the deficient response is not in substantial accord with this RFP's mandatory requirements. The words "should" or "may" are equivalent in this RFP and indicate very desirable conditions, or requirements but are permissive in nature.

1.2 INSTRUCTIONS TO PROPOSERS

A Proposer Qualification

It is the policy of the County to encourage full and open competition among all available qualified vendors. All vendors regularly engaged in the type of work specified in the solicitation are encouraged to submit proposals. Vendors may enroll with the County to be included on a mailing list for selected categories of goods and services. To be recommended for award the County requires that vendors provide evidence of compliance with the requirements below upon request:

- Disclosure of Employment.
- 2. Disclosure of Ownership.
- 3. Drug-Free Workplace.
- **4.** W-9 and 8109 Forms The vendor must furnish these forms as required by the Internal Revenue Service.
- Social Security Number The vendor must provide a copy of the primary owner's social security card if the social security number is being used in lieu of the Federal Identification Number (F.E.I.N.).
- 6. Americans with Disabilities Act (A.D.A.).
- 7. Conflict of Interest.
- 8. Debarment Disclosure Affidavit.
- 9. Nondiscrimination.
- **10.** Family Leave.
- Antitrust Laws By acceptance of any contract, the vendor agrees to comply with all antitrust laws of the United States and the State of Florida.

B Public Entity Crimes

Pursuant to Section 287.133(2)(a) of the Florida Statutes, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 of the Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

C. Request for Additional Information

1. Any communication or inquiries, except for clarification of process or procedure already contained in the solicitation, are to be made in writing to the attention of the procurement representative identified in the solicitation no later than five (5) working days prior to the proposal opening date. Such inquiries or request for information shall be submitted to the procurement representative in writing and shall contain the requester's name, address, and telephone number. If transmitted by facsimile, the request should also include a cover sheet with the bidder's facsimile number.

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2. The Office of Procurement Services may issue an addendum in response to any inquiry received, prior to proposal closing, which changes, adds to, or clarifies the terms, provisions, or requirements of the solicitation. The proposer should not rely on any representation, statement or explanation whether written or verbal, other than those made in this solicitation document or in any addenda issued. Where there appears to be a conflict between this solicitation and any addenda, the last addendum issued shall prevail. It is the proposer's responsibility to ensure receipt of all addenda, and any accompanying documentation. The proposer is required to submit with its proposal a signed "Acknowledgment of Addenda" form, when any addenda have been issued. Failure to acknowledge each addendum may prevent the proposal from being considered for award.

D. Contents of Solicitation and Proposers' Responsibilities

It is the responsibility of the proposer to become thoroughly familiar with the requirements, terms, and conditions of this solicitation. Pleas of ignorance of these matters by the proposer of conditions that exist or may exist will not be accepted as a basis for varying the requirements of the County, or the compensation to be paid to the proposer.

E. Restricted Discussions

From the date of issuance of this solicitation until final County action, vendors should <u>not</u> discuss the solicitation or any part thereof with any employee, agent, or any other representative of the County except as expressly authorized by the designated procurement representative. The only communications that shall be considered pertinent to this solicitation are appropriately signed written documents from the vendor to the designated procurement representative and any relevant written document promulgated by the designated procurement representative.

F. Change or Withdrawal of Proposals

- changes to Proposal Prior to the scheduled proposal closing, a proposer may change its proposal by submitting a new proposal specified in the solicitation with a letter on the firm's letterhead, signed by an authorized agent stating that the new submittal replaces the original submittal. The new submittal shall contain the letter and all information as required for submitting the original proposal.
- 2. Withdrawal of Proposal A proposal shall be irrevocable unless the proposal is withdrawn as provided herein. A proposal may be withdrawn, either physically or by written notice, at any time prior to the proposal closing date. If withdrawn by written notice, that notice must be addressed to, and received by, the designated procurement representative prior to the bid opening date and time. A proposal may also be withdrawn ninety (90) days after the proposal has been opened and prior to award, by submitting a letter to the designated procurement representative identified on the front cover of this solicitation. The withdrawal letter must be on company letterhead and signed by an authorized agent of the proposer.

G. Conflicts within the Solicitation

Where there appears to be a conflict between the General Terms and Conditions, Special Conditions, the Technical Specifications, the Pricing Section, or any addendum issued, the order of precedence shall be: the last addendum issued, the Proposal Price Section, the Technical Specifications, the Special Conditions, and then the General Terms and Conditions. It is incumbent upon the

vendor to identify such conflicts to the designated procurement representative prior to the proposal closing date.

H. Prompt Payment Terms

- It is the policy of the County that payment for all purchases by County agencies shall be made in a timely manner and that interest payments will be made on late payments in accordance with Part VII, Chapter 218, Florida Statutes, known as the Florida Prompt Payment Act.
- 2. The proposer may offer cash discounts for prompt payments; however, such discounts will not be considered in determining the lowest price during proposal evaluation. Proposers are requested to provide prompt payment terms in the space provided on the signature page of the solicitation.

1.3 PREPARATION OF PROPOSALS

- A. The Proposal Pricing Section of this solicitation defines requirements of items to be purchased, and must be completed and submitted with the proposal. Use of any other form or alteration of the form may result in the rejection of the bid
- **B.** The proposal submitted must be legible. Bidders shall use typewriter, computer or ink. All changes must be crossed out and initialed in ink. Failure to comply with these requirements may cause the bid to be rejected.
- C. An authorized agent of the proposers firm must sign the proposal. <u>FAILURE TO SIGN THE PROPOSAL MAY</u> <u>BE CAUSED TO REJECT THE PROPOSAL.</u>
- D. The proposer may submit alternate proposal(s) for the same solicitation provided that such offer is allowable under the terms and conditions. The alternate proposal must meet or exceed the minimum requirements and be submitted as a separate proposal marked "Alternate Proposal".
- **E.** When there is a discrepancy between the unit prices and any extended prices, the unit prices will prevail.

1.4 CANCELLATION OF SOLICITATION

The County reserves the right to cancel, in whole or in part, any Request for Proposal when it is in the best interest of the County.

1.5 AWARD

- A. The contract resulting from this solicitation may be awarded to the responsible proposer which submits a proposal determined to provide the best value to the County with price, technical, and other applicable factors considered. The County reserves the right to reject any and all proposals, to waive irregularities or technicalities and to re-advertise for all or any part of this solicitation as deemed in its best interest. The County shall be the sole judge of its best interest.
- B. When there are multiple line items in a solicitation, the County reserves the right to award on an individual item basis, any combination of items, total low bid or in whichever manner deemed in the best interest of the County. This provision specifically supersedes any method of award criteria stated in the solicitation when such action is clearly necessary to protect the best interests of the County.
- C. The County reserves the right to reject any and all proposals if it is determined that prices are excessive or determined to be unreasonable, or it is otherwise determined to be in the County's best interest to do so.
- D. Award of this solicitation will only be made to firms that satisfy all necessary legal requirements to do business with the County. The County may conduct a pre-award inspection of the proposer's site or hold a pre-award qualification hearing to determine it the proposer is capable of performing the requirements of this solicitation.
- E. The proposer's performance as a prime contractor or subcontractor on previous County contracts shall be taken into account in evaluating the responsibility of a proposer that submitted a proposal under this solicitation.
- F. The Director of Procurement Services will decide all tie proposals with initial preference being given to the entity

employing the most personnel residing within the County.

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G. Award of the contract resulting from this solicitation may be predicated on compliance with and submittal of all required documents as stipulated in the solicitation.

1.6 CONTRACT EXTENSION

- A. The County reserves the unilateral right to extend a contract for up to ninety (90) calendar days beyond the current contract period. In such event, the County will notify the vendor(s) in writing of such extensions.
- B. This contract may be extended beyond the initial ninety (90) day extension upon mutual agreement between the County and the vendor(s).
- C. Exercise of the above options requires the prior approval of the County's Director of Procurement Services.

1.7 WARRANTY

All warranties express and implied, shall be made available to the County for goods and services covered by this solicitation. All goods furnished shall be fully guaranteed by the vendor against factory defects and workmanship. At no expense to the County, the vendor shall correct any and all apparent and latent defects that may occur within the manufacturer's standard warranty period. The special conditions of the solicitation may supersede the manufacturer's standard warranty.

1.8 ESTIMATED QUANTITIES

Estimated quantities or dollars are for proposer's guidance only. No guarantee is expressed or implied as to quantities or dollars that will be used during the contract period. The County is not obligated to place any order for a given amount subsequent to the award of this solicitation. Estimates are based on the County's actual needs and/or usage during a previous contract period. The County may use these estimates to determine the proposer selected for award. Estimated quantities do not contemplate or include possible additional quantities that may be ordered by other government, quasi-governmental or non-profit entities utilizing this contract. In no event shall be County be liable for payments in excess of the amount due for quantities of goods or services actually ordered.

1.9 NON-EXCLUSIVITY

It is the intent of the County to enter into an agreement that will satisfy its needs as described within this solicitation. However, the County reserves the right as deemed in its best interest to perform, or cause to be performed, the work and services, or any portion thereof, herein described in any manner it sees fit. In no case will the County be liable for billings in excess of the quantity of goods or services actually provided under this contract.

1.10 CONTINUATION OF WORK

Any work that commences prior to and will extend beyond the expiration date of the current contract period shall, unless terminated by mutual written agreement between the County and the vendor, continue until completion at the same prices, terms and conditions

1.11 PROTEST OF AWARD

A vendor wishing to protest any award decision resulting from this solicitation shall do as set forth in the County's Purchasing Procedure Manual. It is incumbent upon the vendor to be aware of the posting of any associated award recommendation. Any protest received after the actual contract award date may be rejected.

1.12 RULES, REGULATIONS AND LICENSES

The vendor shall comply with all laws and regulations applicable to provide the goods and/or services specified in this solicitation. The vendor shall be familiar with all federal, state and local laws that may in affect the goods and/or services offered.

1.13 SUBCONTRACTING

Unless otherwise specified in this solicitation, the vendor shall not subcontract any portion of the work without the prior written consent of the County. The ability to subcontract may be further limited by the Special Conditions. Subcontracting without the prior consent of the County may result in termination of the contract for default.

1.14 ASSIGNMENT

The vendor shall not assign or transfer any contract resulting from this solicitation, including any rights, title or interest therein, or its power to execute such contract to any person, company or corporation without the prior written consent of the County.

1.15 DELIVERY

Unless otherwise specified in the solicitation, prices quoted shall be F.O.B. Destination. Freight shall be included in the bid price.

1.16 RESPONSIBILITY AS EMPLOYER

The employee(s) of the vendor shall be considered to be at all times its employee(s), and not an employee(s) or agent(s) of the County or any of its departments. The contractor shall provide employee(s) capable of performing the work as required. The County may require the contractor to remove any employee it deems unacceptable. All employees of the contractor shall wear proper identification.

1.17 INDEMNIFICATION

The vendor shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorney's fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of the agreement by the vendor or its employees, agents, servants, partners, principals or subcontractors. The vendor shall pay all claims and losses in connection therewith, and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may be incurred thereon. The vendor expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the vendor shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.

1.18 COLLUSION

Where two (2) or more related parties, as defined herein, each submit a proposal for the same contract, such proposals shall be presumed to be collusive. The foregoing presumption may be rebutted by the presentation of evidence as to the extent of ownership, control and management of such related parties in preparation and submittal of such proposals. Related parties shall mean proposer or the principals thereof which have a direct or indirect ownership interest in another proposer for the same contract or in which a parent company or the principals thereof of one proposer have a direct or indirect ownership interest in another Furthermore, any prior proposer for the same contract. understanding, agreement, or connection between two (2) or more corporations, firms, or persons submitting a proposal for the same materials, supplies, services, or equipment shall also be presumed to be collusive. Proposals found to be collusive shall be rejected. Proposers which have been found to have engaged in collusion may be considered non-responsible, and may be suspended or debarred, and any contract resulting from collusive bidding may be terminated for default.

1.19 MODIFICATION OF CONTRACT

Any contract resulting from this solicitation may be modified by

mutual consent of duly authorized parties, in writing through the issuance of a modification to the contract and/or purchase order as appropriate. This presumes the modification itself is in compliance with all applicable County procedures.

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1.20 TERMINATION FOR CONVENIENCE

The County, at its sole discretion, reserves the right to terminate this contract upon thirty (30) days written notice. Upon receipt of such notice, the vendor shall not incur any additional costs under this contract. The County shall be liable only for reasonable costs incurred by the vendor prior to notice of termination. The County shall be the sole judge of "reasonable costs."

1,21 TERMINATION DUE TO UNAVAILABILITY OF FUNDING IN SUCCEEDING FISCAL YEARS

When funds are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal year, the contract shall be cancelled and the vendor shall be reimbursed for the reasonable value of any non-recurring costs incurred amortized in the price of the supplies or services/tasks delivered under the contract.

1.22 TERMINATION FOR DEFAULT

The County reserves the right to terminate this contract, in part or in whole, or place the vendor on probation in the event the vendor fails to perform in accordance with the terms and conditions stated herein. The County further reserves the right to suspend or debar the vendor in accordance with the appropriate County ordinances, resolutions and/or administrative orders. The vendor will be notified by letter of the County's intent to terminate. In the event of termination for default, the County may procure the required goods and/or services from any source and use any method deemed in its best interest. All re-procurement cost shall be borne by the vendor.

1.23 FRAUD AND MISREPRESENTATION

Any individual, corporation or other entity that attempts to meet its contractual obligations with the County through fraud, misrepresentation or material misstatement, may be debarred for up to five (5) years. The County as a further sanction may terminate or cancel any other contracts with such individual, corporation or entity. Such individual or entity shall be responsible for all direct or indirect costs associated with termination or cancellation, including attorney's fees.

1.24 ACCESS TO RECORDS

The County reserves the right to require the vendor to submit to an audit by any auditor of the County's choosing. The Contractor shall provide access to all of its records, which relate directly or indirectly to this Agreement at its place of business during regular business hours. The vendor shall retain all records pertaining to this Agreement and upon request make them available to the County for three (3) years following expiration of the Agreement. The vendor agrees to provide such assistance as may be necessary to facilitate the review or audit by the County to ensure compliance with applicable accounting and financial standards.

1.25 PROPRIETARY/CONFIDENTIAL INFORMATION

Proposers are hereby notified that all information submitted as part of, or in support of proposal submittal will be available for public inspection after the proposal closing date in compliance with Chapter 119 of the Florida Statutes; the "Public Record Law." The proposer shall not submit any information in response to this solicitation, which the proposer considers to be a trade secret, proprietary or confidential. The submission of any information to the County in connection with this solicitation shall be deemed conclusively to be a waiver of any trade secret or other protection, which would otherwise be available to the proposer unless such information is exempt or confidential under the Public Records Act.

1.26 CONTRACTING WITH COUNTY EMPLOYEES

Any County employee or member of his or her immediate family seeking to contract with the County shall seek a conflict of interest opinion from the procurement representative designated herein prior to submittal of a response or application of any type to contract with the County. The affected employee shall disclose the employee's assigned function within the County and interest or the interest of his or her immediate family in the proposed contract and the nature of the intended contract.

1.27 INCURRED EXPENSES

This RFP does not commit the County to make an award nor shall the County be responsible for any cost or expense which may be incurred by any proposer in preparing and submitting a proposal, or any cost or expense incurred by any proposer prior to the execution of a purchase order or contract agreement. By submitting a proposal, the proposer, and also agrees that the County bears no responsibility for any costs associated with the preparation of the proposal and/or any administrative or judicial proceedings resulting from this solicitation process.

1.28 COUNTY IS TAX-EXEMPT

The County is generally exempt from Federal Excise Taxes and all State of Florida sales and use taxes. Do not include any tax on any item or service. The County will sign an exemption certificate if submitted by the contractor.

Contractors doing business with the County are <u>not</u> exempt from paying sales tax to their suppliers for materials to fulfill contractual obligations with the County, nor shall any contractor be authorized to use any of the County's Tax Exemptions in securing such materials.

In the event the project is declared a sales tax recovery project by the County, the following procedure shall apply:

- (a) The County representative shall make a recommendation to the Division of Procurement Services regarding the materials to be purchased;
- (b) When those materials are purchased by the County, all purchase orders shall be issued directly from Procurement Services;
- (c) The County shall take title to those materials directly from the manufacturer/supplier and shall bear the risk of loss or damage to the materials which are delivered directly from the manufacturer/ supplier;
- (d) The County shall be invoiced directly for the materials from the manufacturer/supplier and shall pay the invoices directly to the manufacturer/supplier, presenting its sales tax exemption certificate at the time of payment.

The cost of any materials purchased through the sales tax recovery program shall be deducted from the contract amount and the vendor shall no longer be responsible for providing those materials. A written change order shall be executed.

1.29 GOVERNING LAWS

The interpretation, effect, and validity of any contract(s) resulting from this RFP shall be governed by the laws and regulations of the State of Florida, and Lake County, Florida. Venue of any court action shall be in Lake County, Florida. In the event that a suit is brought for the enforcement of any term of the contract, or any right arising there from, the parties expressly waive their respective rights to have such action tried by jury trial and hereby consent to the use of non-jury trial for the adjudication of such suit.

1.30 STATE REGISTRATION REQUIREMENTS

Any corporation submitting a proposal in response to this RFP shall either be registered or have applied for registration with the Florida Department of State in accordance with the provisions of Chapter 607, Florida Statutes. A copy of the registration/application may be required prior to award of a contract. Any partnership submitting a proposal in response to this RFP shall have complied with the applicable provisions of Chapter 620, Florida Statutes. For additional information on these requirements,

please contact the Florida Secretary of State's Office, Division of Corporations, 800.755.5111 (http://www.dos.state.fl.us).

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1.31 PRIME CONTRACTOR

The vendor awarded the contract shall act as the prime contractor for all required items and services and shall assume full responsibility for the procurement and maintenance of such items or services. The vendor shall be considered the sole point of contact with regard to all stipulations, including payment of all charges and meeting all requirements of this RFP. All subcontractors will be subject to advance review by the County in regards to competency and security concerns. After the award of the contract no change in subcontractors will be made without the consent of the County. The vendor shall be responsible for all insurance, permits, licenses, and related matters for any and all sub-contractors. Even if the subcontractor is self-insured, the County may require the contractor to provide any insurance certificates required by the work to be performed.

1.32 FORCE MAJEURE

The parties will exercise every reasonable effort to meet their respective obligations hereunder, but shall not be liable for delays resulting from force majeure or other causes beyond their reasonable control, including, but not limited to, compliance with any Government law or regulation, acts of nature, acts or omissions of the other party, Government acts or omissions, fires, strikes, national disasters, wars, riots, transportation problems and/or any other cause whatsoever beyond the reasonable control of the parties. Any such cause will extend the performance of the delayed obligation to the extent of the delay so incurred.

1.33 OTHER AGENCIES

With the consent of the vendor, other agencies may make purchases in accordance with the contract. Such purchases shall be governed by the same terms and conditions as stated herein with the exception of the change in agency name.

1.34 NO CLAIM FOR DAMAGES

No claim for damages or any claim other than for an extension of time shall be made or asserted against the County because of any delays. No interruption, interference, inefficiency, suspension, or delay in the commencement or progress of the Work shall relieve the vendor of duty to perform, or give rise to any right to damages or additional compensation from the County. The vendor's sole remedy shall be the right to seek an extension to the contract time. However, this provision shall not preclude recovery of damages by the vendor for hindrances or delays due solely to fraud, bad faith, or active interference on the part of the County.

1.35 TRUTH IN NEGOTIATION CERTIFICATE

For all lump-sum or cost-plus fixed fee agreements exceeding \$150,000, the firm awarded the agreement must execute a truth in negotiation certificate stating that the wage rates and other factual unit costs are accurate, complete and current, at the time of contracting. Any agreement requiring this certificate shall contain a provision that the original agreement price and any additions shall be adjusted to exclude any significant sums by which he owner determines the agreement price was increased due to inaccurate, incomplete, or non-current wage rates and other factual unit costs. All such agreement adjustments shall be made within one (1) year following the end of the contract. Execution of this Agreement constitutes execution of the Truth in Negotiation Certificate.

Section 2.1: Purpose - To Establish a "Vendor Pool" Contract

The purpose of this solicitation is to establish a "vendor pool" contract to be used for future pricing competition. This initial solicitation provides for the submission of documents and forms intended to verify that the vendor meets or exceeds the minimum criteria set forth elsewhere in this solicitation. All vendors which meet or exceed the criteria established in this solicitation shall be included in a "vendor pool" contract that may be accessed by County Departments in order to obtain price quotations for the provision of ornamental landscape flora service in Lake County.

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Section 2.2: Designated Procurement Representative

Questions concerning any portion of this solicitation shall be directed in writing [fax and e-mail accepted] to the below named individual who shall be the official point of contact for this solicitation. Questions should be submitted no later than five (5) working days before the opening date.

Freddy Suárez, CPPB, Contracting Officer Lake County BCC Office of Procurement Services 315 W. Main Street, Room 416 PO BOX 7800 Tavares, FL 32778-7800

Phone: 352.343.9839 Fax: 352.343.9473

E-mail: fsuarez@lakecountyfl.gov

No answers given in response to questions submitted shall be binding upon this solicitation unless released in writing as an addendum to the solicitation by the Lake County Department of Procurement Services.

Section 2.3: Method of Award

Unless restricted as noted below, award of this contract will be made to all responsive, responsible vendors who meet the minimum qualifications set forth in this solicitation. Those qualifications are as follows:

1. Experience

A minimum of three (3) years experience in the business of ornamental landscape is required of all vendors. The vendor shall provide a list of work successfully performed similar to the requirements set forth in Section 3 of this solicitation. The vendor shall have completed a minimum of ten (10) similar jobs in the past 3 years.

2. Equipment

The vendor shall have appropriate equipment in good condition and in running order to complete the work required by these specifications;

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• The Contractor shall list all equipment in their possession that is deemed relevant to this contract on the attached sheet.

All vendor responses to this solicitation shall provide sufficient information to evaluate the vendor's qualifications in regards to the above stated criteria. These vendors shall then be deemed to be pre-qualified to participate in subsequent spot market purchases as required by the County on either an as-needed or on a periodic basis. When such spot market purchases are initiated, the "contract pool" vendors shall be invited to offer a fixed price for a specific individual purchase, or a specific purchasing period. The vendor then offering the lowest fixed price shall be awarded for the specific period or specific purchase. The award to one vendor for a specific period or individual action does not preclude the remaining pre-qualified vendors from submitting spot market offers for other specific purchases.

The County reserves the right to restrict, on a best qualification basis, the number of vendors initially included under this contract when such action serves the best interests of the County. The County reserves the right to add or delete vendors during the term of the contract as it deems necessary in its best interests. If the County elects to add vendors, those vendors must meet the same minimum qualifications established for the original competition.

Spot market pricing procedures may be initiated by either the using County Department or by the Department of Procurement Services. In general, written spot market quotes for each specific work requirement will be gathered from all pre-qualified vendors included in the contract. However, the County reserves the right to restrict the competing pool for any specific requirement based on the urgency or dollar value of the specific requirement.

Section 2.4: Pre-Proposal Conference (Recommended)

N/A

Section 2.5: Contract Term

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter which is distributed by the County's Department of Procurement Services; and contingent upon the completion and submittal of all required pre-award documents. The performance period of the contract shall remain in effect until May 31, 2012.

Section 2.6: Option to Renew

Not applicable to this solicitation and resulting contract.

Section 2.7: Method of Payment - Lump Sum Payment After Work is Completed

Upon completion and acceptance of the work required in conjunction with this contract, the vendor(s) shall submit one lump sum invoice that reflects the total value of the contract. This invoice shall be submitted to the County user department(s) that accessed the contract through a purchase order.

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All invoices shall contain the contract and/or purchase order number, date and location of delivery or service, and confirmation of acceptance of the goods or services by the appropriate County representative. Failure to submit invoices in the proscribed manner will delay payment, and the vendor may be considered in default of contract and its contract may be terminated. Payments shall be tendered in accordance with the Florida Prompt Payment Act, Part VII, Chapter 218, Florida Statutes.

Section 2.8: Insurance

Each vendor shall include in its solicitation response package proof of insurance capabilities, including but not limited to, the following requirements: [This does not mean that the vendor must have the coverage prior to submittal, but, that the coverage must be purchased and in place prior to a purchase order or contract being executed by the County.]

A certificate of insurance indicating that the awarded vendor has coverage in accordance with the requirements of this section shall be furnished by the vendor to the Contracting Officer within five (5) working days of such request and before any work begins.

The vendor shall provide and maintain at all times during the term of any contract, without cost or expense to the County, policies of insurance insuring the vendor against any and all claims, demands or causes of action whatsoever, for injuries received or damage to property relating to the performance of duties, services and/or obligations of the vendor under the terms and provisions of the contract.

Such policies of insurance shall insure the vendor in accordance with the following minimum limits:

General Liability insurance on forms no more restrictive than the latest edition of the Commercial General Liability policy (CG 00 01 or CG 00 02) of the Insurance Services Office or equivalent without restrictive endorsements, with the following minimum limits and coverage:

Each Occurrence/General Aggregate	\$500,000
Products-Completed Operations	\$500,000
Personal & Adv. Injury	\$500,000

SECTION 2 – SPECIAL TERMS AND CONDITIONS

Fire Damage \$50,000 Medical Expense \$5,000 Contractual Liability \$300,000

Automobile liability insurance, including owned, non-owned, and hired autos with the following minimum limits and coverage:

Combined Single Limit \$300,000

or

Bodily Injury (per person) \$100,000 (per accident)

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Property Damage \$100,000

Workers' compensation insurance based on proper reporting of classification codes and payroll amounts in accordance with Chapter 440, Florida Statute, and/or any other applicable law requiring workers' compensation (Federal, maritime, etc). If not required by law to maintain workers compensation insurance, the vendor must provide a notarized statement that if he or she is injured, he or she will not hold the County responsible for any payment or compensation.

Certificate(s) of Insurance

Lake County, a Political Subdivision of the State of Florida, and the Board of County Commissioners, shall be named as additional insured as their interest may appear on the general liability policy.

Certificate(s) of insurance shall provide for a minimum of thirty (30) days prior written notice to the County of any change or cancellation of the required insurance.

Certificate(s) of insurance shall identify the contract number in the Description of Operations section of the Certificate.

Certificate holder shall be:

LAKE COUNTY, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA, AND THE BOARD OF COUNTY COMMISSIONERS. P.O. BOX 7800
TAVARES, FL 32778-7800

The vendor shall be responsible for subcontractors and their insurance.

All deductibles or self-insured retention shall appear on the certificate(s) and shall be subject to approval by the County. At the option of the County, the insurer shall reduce or eliminate such deductible or self-insured retention; or the vendor shall be required to procure a bond guaranteeing payment of losses and related claims expenses.

All insurance companies must be authorized to transact business in the State of Florida.

The County shall be exempt from, and in no way liable for, any sums of money, which may represent a deductible in any insurance policy. The payment of such deductible shall be the sole responsibility of the vendor and/or subcontractor providing such insurance.

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Failure to obtain and maintain such insurance as set out above will be considered a breach of contract and may result in termination of the contract for default.

Neither approval by the County of any insurance supplied by the vendor, nor a failure to disapprove that insurance, shall relieve the vendor of full responsibility of liability, damages, and accidents as set forth herein.

Section 2.9: Bonding Requirements

Not applicable to this solicitation and resulting contract. If bid or performance bonding is deemed appropriate for a specific effort, that requirement will be specifically identified on the spot market quotation request for that specific work effort.

Section 2.10: Completion of Work from Date of Purchase Order

The vendor shall state in its offer the number of calendar days from the date of the purchase order in which it will guarantee to complete the work. Time for completion may be considered a factor in determining the successful vendor if so stipulated in Section 2.7 entitled "Method of Award". The completion date shall not exceed 20 calendar days after date of purchase order.

All work shall be performed in accordance with good commercial practice. The work schedule and completion dates shall be adhered to by the vendor(s); except in such cases where the completion date will be delayed due to acts of God, strikes, or other causes beyond the control of the vendor. In these cases, the vendor shall notify the County of the delays in advance of the original completion so that a revised delivery schedule can be appropriately considered by the County.

Should the vendor(s) to whom the contract(s) is awarded fail to complete the work within the number of days stated in its offer, or the "not-to-exceed" timeframe cited above, it is hereby agreed and understood that the County reserves the authority to cancel the contract with the vendor and to secure the services of another vendor to complete the work. If the County exercises this authority, the County shall be responsible for reimbursing the vendor for work which was completed and found acceptable to the County in accordance with the contract specifications. The County may, at its option, demand payment from the vendor, through an invoice or credit memo, for any additional costs over and beyond the original contract price which were incurred by the County as a result of having to secure the services of another vendor. If the incumbent vendor fails to honor this invoice or credit memo, the County may terminate the contract for default.

Section 2.11: Acceptance of Goods and/or Services

Upon written notice from the vendor that the work is complete, the County's Department representative will make a final inspection with the vendor and will notify the vendor in writing of any deficiencies in the project. The vendor will correct all deficiencies before final acceptance and payment is made. If a second re-inspection is required, the County will assess an eighty (\$80.00) dollar fee to the vendor. The eighty (\$80.00) dollar fee will be assessed for every re-inspection after the first re-inspection. The fee is assessed to offset the additional County labor costs and vehicle usage required for unnecessary inspections and the fee will be deducted from the final invoice for that release order.

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Section 2.12: Warranty Requirements

The vendor agrees that, unless expressly stated otherwise in the bid or proposal, the product and/or service furnished as a result of an award from this solicitation shall be covered by the most favorable commercial warranty the vendor gives to any customer for comparable quantities of products and/or services and the rights and remedies provide herein are in addition to and do not limit any right afforded to the County by any other provision of this solicitation.

Section 2.13.1: Delivery of Solicitation Response

Unless a package is delivered by the vendor in person, all incoming mail from the U.S. Postal Service and any package delivered by a third party delivery organization (Fed-X, UPS, DHL, private courier, etc) will be opened for security and contamination inspection by the Lake County Clerk of the Circuit Court Mail Receiving Center in an off-site secure controlled facility prior to delivery to any Lake County Government facility, which includes the Lake County Department of Procurement Services.

To be considered for award, a bid or proposal must be received and accepted in the Procurement Services Office prior to the date and time established within the solicitation. Allow sufficient time for transportation and inspection.

Each package shall be clearly marked with the applicable solicitation number and title. Ensure that your bid or proposal is securely sealed in an opaque envelope/ package to provide confidentiality of the bid or proposal prior to the solicitation closing.

If you plan on submitting your bid or proposal **IN PERSON**, please bring it to:

LAKE COUNTY PROCUREMENT SERVICES 315 W. MAIN STREET 4TH FLOOR, ROOM 416 TAVARES, FLORIDA

If you submit your bid or proposal by the UNITED STATES POSTAL SERVICE, (USPS)

please mail it to:

LAKE COUNTY PROCUREMENT SERVICES PO BOX 7800 TAVARES, FL 32778-7800

If you submit your bid or proposal by a **THIRD PARTY CARRIER** such as Fed-X, UPS, or a private courier, please send it to:

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LAKE COUNTY PROCUREMENT SERVICES MAIL RECEIVING CENTER 416 W. MAIN STREET TAVARES, FL 32778

Facsimile (fax) or electronic submissions (e-mail) will <u>not</u> be accepted.

Section 2.13.2: Completion Requirements for Request For Proposal (RFP) Involving Technical Factor Only

The original proposal submitted by the vendor shall be sealed and delivered to the Department of Procurement Services no later than the official closing date and time. The County is not liable or responsible for any costs incurred by any vendor in responding to this RFP including, without limitation, costs for product and/or service demonstrations if requested. When you submit your proposal, you are making a binding offer to the County.

The vendor shall organize its proposal into the following sections.

Tab 1 – Vendor Profile & Required Information

- A. Completed and signed copy of the RFP
- B. Acknowledgement of any addenda
- C. Firm Profile / Firm History
- D. Confirmation of Licenses

Tab 2 – Completed Qualification Forms

- A. Completed reference form (use form included in attachment section of this solicitation).
- B. Completed equipment Form (use form included in attachment section of this solicitation).

Tab 3 - Proof of Insurability

Provide either a completed Accord form or a signed letter from your insurance agency on its letterhead stating that you have or can get the required insurance coverage.

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Tab 4 - Subcontractors / Joint Ventures

Provide a list of any proposed sub-contractors or joint venture arrangements that may be used on the project.

Section 2.14: Accident Prevention and Barricades

Precautions shall be exercised at all times for the protection of persons and property. All vendors performing services under this contract shall conform to all relevant OSHA, State and County regulations during the course of such effort. Any fines levied by the above mentioned authorities for failure to comply with these requirements shall be borne solely by the responsible vendor. Barricades shall be provided by the vendor when work is performed in areas traversed by persons, or when deemed necessary by the County's Department representative.

Section 2.15: Business Hours of Operations

No work shall be allowed on Saturday, Sunday, and County Holidays or on any days between the hours of 5:01 P.M. and 7:59 A.M. except when such work is necessary for the proper care and protection of the work already performed, and when permission to do such work is secured within forty-eight (48) hours of notification to the County Department representative.

Section 2.16: Clean-Up

All unusable materials and debris shall be removed from the premises at the end of each workday, and disposed of in an appropriate manner. Upon final completion, the vendor shall thoroughly clean up all areas where work has been involved as mutually agreed with the associated County's Department representative.

Section 2.17: Labor, Materials, and Equipment Shall be Supplied by the Vendor

Unless otherwise stated in this solicitation the vendor shall furnish all labor, material and equipment necessary for satisfactory contract performance. When not specifically identified in the technical specifications, such materials and equipment shall be of a suitable type and grade for the purpose. All material, workmanship, and equipment shall be subject to the inspection and approval of the County's Department representative.

Section 2.18: Risk of Loss

The vendor assumes the risk of loss of damage to the County's property during possession of such property by the vendor, and until delivery to, and acceptance of, that property to the County. The vendor shall immediately repair, replace or make good on the loss or damage without cost to the County, whether the loss or damage results from acts or omissions (negligent or not) of the vendor or a third party.

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The vendor shall indemnify and save the County harmless from any and all claims, liability, losses and causes of action which may arise out of the fulfillment of this contract. The vendor shall pay all claims and losses of any nature whatever in connection therewith, and shall defend all suits, in the name of the County when applicable, and shall pay all costs and judgments which may issue thereon.

SCOPE OF SERVICES

Plants / Shrubs

All plants / shrubs shall be Florida No. 1 or better, per Florida Department of Agriculture's grades and standards for nursery plants with regard to shape and branching structure, foliage and root system as typical for each species. All plants/shrubs shall have a habit of growth that is normal for that species and shall be sound, healthy, vigorous and free from insects, plant diseases and injuries. The height shall not include any singular or isolated parts of the plant, such as shoots, branches or limbs, which extend out beyond the main mass of the plant.

- a. Plant free of cold injury.
- b. Graft unions healed 75% or better.
- c. Plant/Shrub shall be well supplied with healthy leaves or normal size, shape, texture and color.

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- d. Maximum chlorosis 10% of total foliage/root system shall be sturdily established in container.
- e. Shall have no large roots growing out of container.

All plants / shrubs shall be well rooted and comprise of several "plantlets" per container or one well established in uniform mass. Plants / shrubs material showing signs of die-back leaf-drop will not be accepted. Loss of foliage caused by seasonal change will be accepted.

Trees/Palms (as applicable)

All trees and palms shall be Florida No. 1 or better as described in the Florida Department of Agriculture's grades and standards for nursery plants with regard to shape and branching structure, foliage and root system as typical for each species. The plant material shall be a healthy, vigorous tree that is well shaped, well branched, and well foliated.

Trunk & Branches

- Single, straight trunk, medium, well formed and sturdy.
- Lateral branching fairly plentiful with medium distribution.
- Sprouts clearly removed.
- Pruning scars clean cut leaving little of no protrusion from the trunk or branch.
- Tree free of cold injury.
- Graft unions healed.

Foliage

- Tree fairly well supplied with healthy, vigorous leaves of normal size, shape, texture and deep green color according to the reason or degree of dormancy.
- Maximum chlorosis 10% of total foliage.
- Post or mechanical destruction not to exceed approximately ¼ of individual leaves; not to affect more than ¼ of the total foliage.

Root System

- Shall be sturdily established in container.
- Shall not be excessively rooting bound.
- Shall have no large roots growing out of container.

Mulching

When mulching is called for, approximately two (2) inches, loose thickness of the mulch material shall then be applied uniformly over the planted area.

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Types of Mulch

- Pine Bark
- Pine Straw

RFP TITLE: ORNAMENTAL LANDSCAPE FLORA VENDOR POOL

NOTES:

• Lake County is exempt from all taxes (Federal, State, Local). Pricing should be less all taxes. A Tax Exemption Certificate will be furnished upon request.

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- The vendor shall not alter or amend any of the information (including, but not limited to stated units of measure, item description, or quantity) stated in the Pricing Section. If any quantities are stated in the pricing section as being "estimated" quantities, vendors are advised to review the "Estimated Quantities" clause contained in Section 1 of this solicitation.
- Each price offered in your bid shall be a firm-fixed price, exclusive of any tax. Any bid containing a modifying or "escalator" clause not specifically allowed for under the solicitation will <u>not</u> be considered.
- All pricing shall be FOB Destination unless otherwise specified in this solicitation document.
- All pricing submitted shall remain valid for a 90 day period. By signing and submitting a response to this solicitation, the vendor has specifically agreed to this condition.

PRICING SECTION - NOT APPLICABLE TO THIS SOLICITATION					
Item Estimated Unit Extended					
Item Number	Description	Unit	Quantity	Price	Price

ACKNOWLEDGEMENT OF ADDENDA

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INSTRUCTIONS: Complete Part I or Part II, whichever applies

Part I:	
The bidder must list below the dates of issue f	or each addendum received in connection with this ITB:
Addendum #1, Dated: _ Addendum #2, Dated: _ Addendum #3, Dated: _ Addendum #4, Dated:	
Part II:	
No Addendum was received in connection	n with this ITB.

By Signing This Proposal the Proposer Attests and Certifies That:

- It satisfies all legal requirements (as an entity) to do business with the County.
- The undersigned vendor acknowledges that award of a contract may be contingent upon a determination by the County that the vendor has the capacity and capability to successfully perform the contract.

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• The proposer hereby certifies that it understands all requirements of this solicitation, and that the undersigned individual is duly authorized to execute this proposal document and any contract(s) and/or other transactions required by award of this solicitation.

Additional Certifications Requiring Completion	:
would you sell under the same terms and condition of Florida? Each governmental agency desiring t	t Agencies act award. If Lake County awarded you the proposed contract, as, for the same price, to other governmental agencies in the State to accept to utilize this contract shall be responsible for its own ervices ordered and received by it. Yes No (Check one)
Certification Regarding Felony Conviction Has any officer, director, or executive of the bide years? Yes No (Check one)	ding entity been convicted of a felony during the past ten (10)
to ownership, other clients, contracts, or interests understanding, agreement, or connection with any services, and is in all respects fair and without collu-	gent of the firm has any conflicts of interest, real or apparent, due associated with this project; and, this bid is made without prior corporation, firm, or person submitting a proposal for the same usion or fraud.
Exceptions:	_
General Vendor Information and Proposal	Signature:
Firm Name:	
Street Address:	
Mailing Address (if different):	
	: E-mail:
	ompt Payment Terms: % days, net
Signature:	
Print Name:	Title:
Award of Contract by the County: (Official	Usa Only)
<u> </u>	to the above-identified vendor under the above identified
solicitation. A separate purchase order will be gene	
Vendor awarded as:	
☐ Sole vendor	Pre-qualified pool vendor based on price
Pre-qualified pool vendor (spot bid)	Primary vendor for items:
Secondary vendor for items:	Other status:
Signature of authorized County official:	Date:
Printed name:	
Purchase Order Number assigned to this contract for	or billing purposes:

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THE FOLLOWING DOCUMENTS ARE ATTACHED

Attachment 1: Examples of Plant Materials

Attachment 2: Equipment List

Attachment 3: References

EXAMPLES OF PLANT MATERIALS FOR RFP 07-0427

Scientific Name	Common Name	Family
Acer rubrum	RED MAPLE	SAPINDACEAE
Acrostichum danaeifolium	GIANT LEATHER FERN	PTERIDACEAE
Aesculus pavia	RED BUCKEYE	SAPINDACEAE
Agalinis fasciculata	BEACH FALSE FOXGLOVE	OROBANCHACEAE
Agalinis filifolia	SEMINOLE FALSE FOXGLOVE	OROBANCHACEAE
Agalinis linifolia	FLAXLEAF FALSE FOXGLOVE	OROBANCHACEAE
Agalinis plukenetii	PLUKENET'S FALSE FOXGLOVE	OROBANCHACEAE
Agarista populifolia	FLORIDA HOBBBLEBUSH; PIPESTEM	ERICACEAE
Aletris lutea	YELLOW COLICROOT	NARTHECIACEAE
Amorpha fruticosa	BASTARD INDIGOBUSH; FALSE INDIGOBUSH	FABACEAE
Amorpha herbacea	CLUSTERSPIKE FALSE INDIGOBUSH	FABACEAE
Amsonia ciliata	FRINGED BLUESTAR	APOCYNACEAE
Andropogon brachystachyus	SHORTSPIKE BLUESTEM	POACEAE
Andropogon floridanus	FLORIDA BLUESTEM	POACEAE
Andropogon glomeratus var. glaucopsis	PURPLE BLUESTEM	POACEAE
Andropogon glomeratus var. hirsutior	BUSHY BLUESTEM	POACEAE
Andropogon glomeratus var. pumilus	BUSHY BLUESTEM	POACEAE
Andropogon gyrans	ELLIOTT'S BLUESTEM	POACEAE

Andropogon longiberbis	HAIRY BLUESTEM	POACEAE
Andropogon ternarius	SPLITBEARD BLUESTEM	POACEAE
Andropogon virginicus	BROOMSEDGE BLUESTEM	POACEAE
Andropogon virginicus var. glaucus	CHALKY BLUESTEM	POACEAE
Aralia spinosa	DEVIL'S WALKINGSTICK	ARALIACEAE
Argemone albiflora	BLUESTEM PRICKLYPOPPY	PAPAVERACEAE
Argemone mexicana	MEXICAN PRICKLYPOPPY	PAPAVERACEAE
Arisaema dracontium	GREENDRAGON	ARACEAE
Arisaema triphyllum	JACK-IN-THE-PULPIT	ARACEAE
Aristida condensata	BIG THREEAWN; PIEDMONT THREEAWN	POACEAE
Aristida gyrans	CORKSCREW THREEAWN	POACEAE
Aristida palustris	LONGLEAF THREEAWN	POACEAE
Aristida patula	TALL THREEAWN	POACEAE
Aristida purpurascens	ARROWFEATHER THREEAWN	POACEAE
Aristida purpurascens var. tenuispica	HILLSBORO THREEAWN	POACEAE
Aristida spiciformis	BOTTLEBRUSH THREEAWN	POACEAE
Aristida stricta var. beyrichiana	WIREGRASS	POACEAE
Aristolochia serpentaria	VIRGINIA SNAKEROOT	ARISTOLOCHIACEAE
Arundinaria gigantea	SWITCHCANE	POACEAE
Arundo donax	GIANT REED	POACEAE
Asclepias connivens	LARGEFLOWER MILKWEED	APOCYNACEAE
Asclepias curassavica	SCARLET MILKWEED;	APOCYNACEAE

	BLOODFLOWER	
Asclepias curtissii	CURTISS' MILKWEED	APOCYNACEAE
Asclepias feayi	FLORIDA MILKWEED	APOCYNACEAE
Asclepias humistrata	PINEWOODS MILKWEED	APOCYNACEAE
Asclepias incarnata	SWAMP MILKWEED	APOCYNACEAE
Asclepias lanceolata	FEWFLOWER MILKWEED	APOCYNACEAE
Asclepias pedicellata	SAVANNAH MILKWEED	APOCYNACEAE
Asclepias perennis	SWAMP MILKWEED	APOCYNACEAE
Asclepias tomentosa	VELVETLEAF MILKWEED	APOCYNACEAE
Asclepias tuberosa	BUTTERFLYWEED; BUTTERFLY MILKWEED	APOCYNACEAE
Asclepias verticillata	WHORLED MILKWEED	APOCYNACEAE
Asclepias viridis	GREEN ANTELOPEHORN	APOCYNACEAE
Asimina angustifolia	SLIMLEAF PAWPAW	ANNONACEAE
Asimina obovata	BIGFLOWER PAWPAW	ANNONACEAE
Asimina parviflora	SMALLFLOWER PAWPAW	ANNONACEAE
Asimina pygmea	DWARF PAWPAW	ANNONACEAE
Asimina reticulata	NETTED PAWPAW	ANNONACEAE
Aureolaria pedicularia var. pectinata	FERNLEAF YELLOW FALSE FOXGLOVE	OROBANCHACEAE
Baccharis glomeruliflora	SILVERLING	ASTERACEAE
Baccharis halimifolia	GROUNDSEL TREE; SEA MYRTLE	ASTERACEAE
Bacopa caroliniana	LEMON BACOPA; BLUE WATERHYSSOP	VERONICACEAE
Bacopa innominata	TROPICAL WATERHYSSOP	VERONICACEAE
Bacopa monnieri	HERB-OF-GRACE	VERONICACEAE
Balduina angustifolia	COASTALPLAIN HONEYCOMBHEAD	ASTERACEAE
Baptisia alba	WHITE WILD INDIGO	FABACEAE
Baptisia lecontei	PINELAND WILD INDIGO	FABACEAE
Bejaria racemosa	TARFLOWER	ERICACEAE

Berlandiera		
subacaulis	FLORIDA GREENEYES	ASTERACEAE
Bidens alba	BEGGARTICKS; ROMERILLO	ASTERACEAE
Bidens bipinnata	SPANISH NEEDLES	ASTERACEAE
Bidens laevis	BURRMARIGOLD; SMOOTH BEGGARTICKS	ASTERACEAE
Bidens mitis	SMALLFRUIT BEGGARTICKS	ASTERACEAE
Bigelowia nudata subsp. australis	PINELAND RAYLESS GOLDENROD	ASTERACEAE
Blechnum serrulatum	TOOTHED MIDSORUS FERN; SWAMP FERN	BLECHNACEAE
Boehmeria cylindrica	FALSE NETTLE; BOG HEMP	URTICACEAE
Bonamia grandiflora	FLORIDA LADY'S NIGHTCAP; FLORIDA BONAMIA	CONVOLVULACEAE
Buchnera americana	AMERICAN BLUEHEARTS	OROBANCHACEAE
Calamintha ashei	ASHE'S CALAMINT; ASHE'S CALAMINTHA	LAMIACEAE
Callicarpa americana	AMERICAN BEAUTYBERRY	LAMIACEAE
Callisia cordifolia	FLORIDA ROSELING	COMMELINACEAE
Callisia graminea	GRASSLEAF ROSELING	COMMELINACEAE
Callisia ornata	FLORIDA SCRUB ROSELING	COMMELINACEAE
Calopogon barbatus	BEARDED GRASSPINK	ORCHIDACEAE
Calopogon tuberosus	TUBEROUS GRASSPINK	ORCHIDACEAE
Campanula floridana	FLORIDA BELLFLOWER	CAMPANULACEAE
Campsis radicans	TRUMPET CREEPER	BIGNONIACEAE
Campyloneurum phyllitidis	LONG STRAP FERN	POLYPODIACEAE
Canna flaccida	BANDANA-OF-THE- EVERGLADES	CANNACEAE

Canna indica	INDIAN SHOT	CANNACEAE
Capsicum annuum var. glabriusculum	BIRD PEPPER	SOLANACEAE
Carphephorus corymbosus	COASTALPLAIN CHAFFHEAD; FLORIDA PAINTBRUSH	ASTERACEAE
Carphephorus odoratissimus	VANILLALEAF	ASTERACEAE
Carphephorus paniculatus	HAIRY CHAFFHEAD	ASTERACEAE
Carpinus caroliniana	AMERICAN HORNBEAM; BLUEBEECH	BETULACEAE
Carya aquatica	WATER HICKORY	JUGLANDACEAE
Carya floridana	SCRUB HICKORY	JUGLANDACEAE
Carya glabra	PIGNUT HICKORY	JUGLANDACEAE
Castanea pumila	CHINQUAPIN	FAGACEAE
Catalpa bignonioides	SOUTHERN CATALPA	BIGNONIACEAE
Ceanothus americanus	NEW JERSEY TEA; REDROOT	RHAMNACEAE
Celtis laevigata	SUGARBERRY; HACKBERRY	CELTIDACEAE
Centrosema arenicola	PINELAND BUTTERFLY PEA; SAND BUTTERFLY PEA	FABACEAE
Centrosema virginianum	SPURRED BUTTERFLY PEA	FABACEAE
Cephalanthus occidentalis	COMMON BUTTONBUSH	RUBIACEAE
Ceratiola ericoides	FLORIDA ROSEMARY; SAND HEATH	ERICACEAE
Ceratotheca triloba	WHITE FOXGLOVE	PEDALIACEAE
Cercis canadensis	EASTERN REDBUD	FABACEAE
Chamaecrista fasciculata	PARTRIDGE PEA	FABACEAE
Chamaecrista nictitans	SENSITIVE PEA	FABACEAE

Chamaecrista nictitans var. aspera	SENSITIVE PEA	FABACEAE
Chamaecrista rotundifolia	ROUNDLEAF SENSITIVE PEA	FABACEAE
Chamaecrista serpens	SLENDER SENSITIVE PEA	FABACEAE
Chamaecyparis thyoides	ATLANTIC WHITE CEDAR	CUPRESSACEAE
Chamaesyce blodgettii	LIMESTONE SANDMAT	EUPHORBIACEAE
Chamaesyce cordifolia	HEARTLEAF SANDMAT	EUPHORBIACEAE
Chamaesyce hirta	PILLPOD SANDMAT	EUPHORBIACEAE
Chamaesyce hyssopifolia	HYSSOPLEAF SANDMAT	EUPHORBIACEAE
Chamaesyce maculata	SPOTTED SANDMAT	EUPHORBIACEAE
Chamaesyce ophthalmica	FLORIDA HAMMOCK SANDMAT	EUPHORBIACEAE
Chapmannia floridana	FLORIDA ALICIA	FABACEAE
Chaptalia tomentosa	WOOLLY SUNBONNETS; PINELAND DAISY	ASTERACEAE
Chasmanthium laxum	SLENDER WOODOATS	POACEAE
Chasmanthium laxum var. sessiliflorum	LONGLEAF WOODOATS	POACEAE
Chasmanthium nitidum	SHINY WOODOATS	POACEAE
Chionanthus pygmaeus	PIGMY FRINGETREE	OLEACEAE
Chionanthus virginicus	WHITE FRINGETREE; OLD-MANS'S BEARD	OLEACEAE
Chrysopogon pauciflorus	FLORIDA FALSE BEARDGRASS	POACEAE
Chrysopsis delaneyi	DELANEY'S GOLDENASTER	ASTERACEAE
Chrysopsis mariana	MARYLAND	ASTERACEAE

	GOLDENASTER	
Chrysopsis scabrella	COASTALPLAIN GOLDENASTER	ASTERACEAE
Chrysopsis subulata	SCRUBLAND GOLDENASTER	ASTERACEAE
Cicuta maculata	SPOTTED WATER HEMLOCK	APIACEAE
Clematis baldwinii	PINE-HYACINTH	RANUNCULACEAE
Clematis catesbyana	SATINCURLS	RANUNCULACEAE
Clematis reticulata	NETLEAF LEATHER- FLOWER	RANUNCULACEAE
Clematis terniflora	SWEET AUTUMN VIRGINSBOWER	RANUNCULACEAE
Clethra alnifolia	COASTAL SWEETPEPPERBUSH	CLETHRACEAE
Clitoria fragrans	SWEETSCENTED PIGEONWINGS	FABACEAE
Clitoria mariana	ATLANTIC PIGEONWINGS	FABACEAE
Commelina benghalensis	JIO	COMMELINACEAE
Commelina diffusa	COMMON DAYFLOWER	COMMELINACEAE
Commelina erecta	WHITEMOUTH DAYFLOWER	COMMELINACEAE
Conoclinium coelestinum	BLUE MISTFLOWER	ASTERACEAE
Coreopsis basalis	GOLDENMANE TICKSEED	ASTERACEAE
Coreopsis lanceolata	LANCELEAF TICKSEED	ASTERACEAE
Coreopsis leavenworthii	LEAVENWORTH'S TICKSEED	ASTERACEAE
Coreopsis tinctoria	GOLDEN TICKSEED	ASTERACEAE
Cornus florida	FLOWERING DOGWOOD	CORNACEAE
Cornus foemina	SWAMP DOGWOOD; STIFF DOGWOOD	CORNACEAE
Crataegus crus-galli	COCKSPUR HAWTHORN	ROSACEAE
Crataegus michauxii	MICHAUX'S HAWTHORN	ROSACEAE
Crinum americanum	SEVEN-SISTERS;	AMARYLLIDACEAE

	STRING-LILY	
Croton argyranthemus	SILVER CROTON; HEALING CROTON	EUPHORBIACEAE
Croton glandulosus	VENTE CONMIGO	EUPHORBIACEAE
Croton michauxii	RUSHFOIL; MICHAUX'S CROTON	EUPHORBIACEAE
Croton punctatus	GULF CROTON; BEACH TEA	EUPHORBIACEAE
Cyrilla racemiflora	TITI	CYRILLACEAE
Dalea feayi	FEAY'S PRAIRIECLOVER	FABACEAE
Dalea pinnata	SUMMER FAREWELL	FABACEAE
Decumaria barbara	COWITCH VINE; CLIMBING HYDRANGEA; WOODVAMP	HYDRANGEACEAE
Diospyros virginiana	COMMON PERSIMMON	EBENACEAE
Drosera brevifolia	DWARF SUNDEW	DROSERACEAE
Drosera capillaris	PINK SUNDEW	DROSERACEAE
Drosera intermedia	WATER SUNDEW; SPOONLEAF SUNDEW	DROSERACEAE
Dryopteris Iudoviciana	SOUTHERN WOOD FERN	DRYOPTERIDACEAE
Dulichium arundinaceum	THREEWAY SEDGE; SHEATHED GALINGALE	CYPERACEAE
Dyschoriste humistrata	SWAMP TWINFLOWER; SWAMP SNAKEHERB	ACANTHACEAE
Dyschoriste oblongifolia	OBLONGLEAF TWINFLOWER; OBLONGLEAF SNAKEHERB	ACANTHACEAE
Elephantopus carolinianus	CAROLINA ELEPHANTSFOOT	ASTERACEAE
Elephantopus elatus	TALL ELEPHANTSFOOT	ASTERACEAE
Encyclia tampensis	FLORIDA BUTTERFLY ORCHID	ORCHIDACEAE
Epidendrum	GREEN-FLY ORCHID	ORCHIDACEAE

conopseum		
Eragrostis amabilis	FEATHER LOVEGRASS	POACEAE
Eragrostis atrovirens	THALIA LOVEGRASS	POACEAE
Eragrostis ciliaris	GOPHERTAIL LOVEGRASS	POACEAE
Eragrostis cumingii	FORTYFLOWER LOVEGRASS; CUMING'S LOVEGRASS	POACEAE
Eragrostis curvula	WEEPING LOVEGRASS	POACEAE
Eragrostis elliottii	ELLIOTT'S LOVEGRASS	POACEAE
Eragrostis hirsuta	BIGTOP LOVEGRASS	POACEAE
Eragrostis virginica	COASTAL LOVEGRASS	POACEAE
Eriogonum longifolium var. gnaphalifolium	LONGLEAF WILD BUCKWHEAT; SCRUB BUCKWHEAT	POLYGONACEAE
Eriogonum tomentosum	DOGTONGUE WILD BUCKWHEAT	POLYGONACEAE
Eryngium aromaticum	FRAGRANT ERYNGO	APIACEAE
Eryngium baldwinii	BALDWIN'S ERYNGO	APIACEAE
Eryngium yuccifolium	BUTTON RATTLESNAKEMASTER; BUTTON ERYNGO	APIACEAE
Erythrina herbacea	CORALBEAN; CHEROKEE BEAN	FABACEAE
Euonymus americanus	AMERICAN STRAWBERRYBUSH	CELASTRACEAE
Eupatorium fistulosum	QUEEN-OF-THE- MEADOW; JOEPYEWEED	ASTERACEAE
Euthamia caroliniana	SLENDER FLATTOP GOLDENROD	ASTERACEAE
Flaveria linearis	NARROWLEAF YELLOWTOPS	ASTERACEAE
Fraxinus caroliniana	CAROLINA ASH; WATER ASH; POP ASH	OLEACEAE

pennsylvanica	ASH	
Gaillardia aestivalis	LANCELEAF BLANKETFLOWER	ASTERACEAE
Gaillardia pulchella	FIREWHEEL	ASTERACEAE
Garberia heterophylla	GARBERIA	ASTERACEAE
Gaura angustifolia	SOUTHERN BEEBLOSSOM	ONAGRACEAE
Gaylussacia dumosa	DWARF HUCKLEBERRY	ERICACEAE
Gaylussacia frondosa var. tomentosa	BLUE HUCKLEBERRY	ERICACEAE
Gelsemium sempervirens	YELLOW JESSAMINE; CAROLINA JESSAMINE	GELSEMIACEAE
Gordonia lasianthus	LOBLOLLY BAY	THEACEAE
Habenaria floribunda	TOOTHPETAL FALSE REINORCHID; MIGNONETTE ORCHID	ORCHIDACEAE
Habenaria nivea	SNOWY ORCHID	ORCHIDACEAE
Habenaria quinqueseta	LONGHORN FALSE REINORCHID; MICHAUX'S ORCHID	ORCHIDACEAE
Habenaria repens	WATERSPIDER FALSE REINORCHID	ORCHIDACEAE
Hamamelis virginiana	AMERICAN WITCHHAZEL	HAMAMELIDACEAE
Hamelia patens	FIREBUSH	RUBIACEAE
Helenium amarum	SPANISH DAISY; BITTERWEED	ASTERACEAE
Helenium autumnale	COMMON SNEEZEWEED	ASTERACEAE
Helenium pinnatifidum	SOUTHEASTERN SNEEZEWEED	ASTERACEAE
Helianthemum carolinianum	CAROLINA FROSTWEED	CISTACEAE
Helianthemum corymbosum	PINEBARREN FROSTWEED	CISTACEAE
Helianthemum nashii	FLORIDA SCRUB FROSTWEED	CISTACEAE
Helianthus	NARROWLEAF	ASTERACEAE

angustifolius	SUNFLOWER; SWAMP SUNFLOWER	
Helianthus annuus	COMMON SUNFLOWER	ASTERACEAE
Helianthus debilis subsp. cucumerifolius	CUCUMBERLEAF DUNE SUNFLOWER	ASTERACEAE
Helianthus floridanus	FLORIDA SUNFLOWER	ASTERACEAE
Helianthus radula	STIFF SUNFLOWER	ASTERACEAE
Helianthus simulans	MUCK SUNFLOWER	ASTERACEAE
Heliotropium amplexicaule	CLASPING HELIOTROPE	BORAGINACEAE
Hibiscus aculeatus	COMFORTROOT	MALVACEAE
Hibiscus coccineus	SCARLET ROSEMALLOW	MALVACEAE
Hibiscus grandiflorus	SWAMP ROSEMALLOW	MALVACEAE
Hibiscus moscheutos	CRIMSONEYED ROSEMALLOW	MALVACEAE
Hydrolea corymbosa	SKYFLOWER	HYDROLEACEAE
Hypericum brachyphyllum	COASTALPLAIN ST.JOHN'S-WORT	CLUSIACEAE
Hypericum cistifolium	ROUNDPOD ST.JOHN'S- WORT	CLUSIACEAE
Hypericum fasciculatum	SANDWEED; PEELBARK ST.JOHN'S-WORT	CLUSIACEAE
Hypericum gentianoides	PINEWEEDS; ORANGEGRASS	CLUSIACEAE
Hypericum hypericoides	ST.ANDREW'S-CROSS	CLUSIACEAE
Hypericum mutilum	DWARF ST.JOHN'S-WORT	CLUSIACEAE
Hypericum myrtifolium	MYRTLELEAF ST.JOHN'S- WORT	CLUSIACEAE
Hypericum reductum	ATLANTIC ST.JOHN'S- WORT	CLUSIACEAE
Hypericum tetrapetalum	FOURPETAL ST.JOHN'S- WORT	CLUSIACEAE
Hypoxis curtissii	COMMON YELLOW STARGRASS	HYPOXIDACEAE
Hypoxis juncea	FRINGED YELLOW	HYPOXIDACEAE

	STARGRASS	
Hypoxis sessilis	GLOSSYSEED YELLOW STARGRASS	HYPOXIDACEAE
Hypoxis wrightii	BRISTLESEED YELLOW STARGRASS	HYPOXIDACEAE
Hex ambigua	CAROLINA HOLLY; SAND HOLLY	AQUIFOLIACEAE
Hex cassine	DAHOON	AQUIFOLIACEAE
Hex coriacea	LARGE GALLBERRY; SWEET GALLBERRY	AQUIFOLIACEAE
llex glabra	INKBERRY; GALLBERRY	AQUIFOLIACEAE
Hex opaca	AMERICAN HOLLY	AQUIFOLIACEAE
Ilex opaca var. arenicola	SCRUB HOLLY	AQUIFOLIACEAE
Illicium parviflorum	YELLOW ANISETREE; STAR ANISE	ILLICIACEAE
I pomoea alba	MOONFLOWERS; TROPICAL WHITE MORNING-GLORY	CONVOLVULACEAE
I pomopsis rubra	STANDINGCYPRESS; SPANISH LARKSPUR	POLEMONIACEAE
Iris hexagona	DIXIE IRIS; PRAIRIE IRIS	IRIDACEAE
Itea virginica	VIRGINIA WILLOW; VIRGINIA SWEETSPIRE	ITEACEAE
Juniperus virginiana	RED CEDAR	CUPRESSACEAE
Kalmia hirsuta	WICKY; HAIRY LAUREL	ERICACEAE
Kosteletzkya virginica	VIRGINIA SALTMARSH MALLOW	MALVACEAE
Lachnanthes caroliana	CAROLINA REDROOT	HAEMODORACEAE
Lachnocaulon anceps	WHITEHEAD BOGBUTTON	ERIOCAULACEAE
Lachnocaulon beyrichianum	SOUTHERN BOGBUTTON	ERIOCAULACEAE
Lachnocaulon engleri	ENGLER'S BOGBUTTON	ERIOCAULACEAE

Lachnocaulon minus	SMALL'S BOGBUTTON	ERIOCAULACEAE
Lechea cernua	NODDING PINWEED; SCRUB PINWEED	CISTACEAE
Lechea deckertii	DECKERT'S PINWEED	CISTACEAE
Lechea minor	THYMELEAF PINWEED	CISTACEAE
Lechea mucronata	HAIRY PINWEED	CISTACEAE
Lechea sessiliflora	PINELAND PINWEED	CISTACEAE
Lechea torreyi	PIEDMONT PINWEED	CISTACEAE
Leucothoe axillaris	COASTAL DOGHOBBLE	ERICACEAE
Leucothoe racemosa	SWAMP DOGHOBBLE	ERICACEAE
Liatris chapmanii	CHAPMAN'S GAYFEATHER	ASTERACEAE
Liatris gracilis	SLENDER GAYFEATHER	ASTERACEAE
Liatris tenuifolia	SHORTLEAF GAYFEATHER	ASTERACEAE
Liatris tenuifolia var. quadriflora	SHORTLEAF GAYFEATHER	ASTERACEAE
Licania michauxii	GOPHER APPLE	CHRYSOBALANACEAE
Lilium catesbaei	CATESBY'S LILY; PINE LILY	LILIACEAE
Liquidambar styraciflua	SWEETGUM	ALTINGIACEAE
Liriodendron tulipifera	TULIPTREE; YELLOW POPLAR	MAGNOLIACEAE
Lobelia cardinalis	CARDINALFLOWER	CAMPANULACEAE
Lobelia feayana	BAY LOBELIA	CAMPANULACEAE
Lobelia glandulosa	GLADE LOBELIA	CAMPANULACEAE
Lobelia homophylla	PINELAND LOBELIA	CAMPANULACEAE
Lobelia paludosa	WHITE LOBELIA	CAMPANULACEAE
Lobelia puberula	DOWNY LOBELIA	CAMPANULACEAE
Lonicera sempervirens	CORAL HONEYSUCKLE; TRUMPET HONEYSUCKLE	CAPRIFOLIACEAE
Lupinus diffusus	SKYBLUE LUPINE	FABACEAE
Lygodesmia aphylla	ROSE-RUSH	ASTERACEAE
Lyonia ferruginea	RUSTY STAGGERBUSH	ERICACEAE
Lyonia fruticosa	COASTALPLAIN	ERICACEAE

	STAGGERBUSH	
Lyonia ligustrina var. foliosiflora	MALEBERRY	ERICACEAE
Lyonia lucida	FETTERBUSH	ERICACEAE
Lyonia mariana	PIEDMONT STAGGERBUSH	ERICACEAE
Magnolia grandiflora	SOUTHERN MAGNOLIA	MAGNOLIACEAE
Magnolia virginiana	SWEETBAY	MAGNOLIACEAE
Malaxis spicata	FLORIDA ADDERSMOUTH ORCHID	ORCHIDACEAE
Melanthera nivea	SNOW SQUARESTEM	ASTERACEAE
Micromeria brownei var. pilosiuscula	BROWNE'S SAVORY	LAMIACEAE
Mikania scandens	CLIMBING HEMPVINE	ASTERACEAE
Mimosa quadrivalvis var. angustata	SENSITIVE BRIER	FABACEAE
Mimosa quadrivalvis var. floridana	FLORIDA SENSITIVE BRIER	FABACEAE
Mimosa strigillosa	POWDERPUFF	FABACEAE
Mitchella repens	PARTRIDGEBERRY; TWINBERRY	RUBIACEAE
Monarda punctata	SPOTTED BEEBALM	LAMIACEAE
Morus rubra	RED MULBERRY	MORACEAE
Muhlenbergia schreberi	NIMBLEWILL MUHLY	POACEAE
Myrica cerifera	SOUTHERN BAYBERRY; WAX MYRTLE	MYRICACEAE
Nelumbo lutea	AMERICAN LOTUS	NELUMBONACEAE
Nemastylis floridana	CELESTIAL LILY; FALLFLOWERING IXIA	IRIDACEAE
Nolina brittoniana	BRITTON'S BEARGRASS	RUSCACEAE
Nuphar advena	SPATTERDOCK; YELLOW PONDLILY	NYMPHAEACEAE
Nymphaea mexicana	YELLOW WATERLILY	NYMPHAEACEAE
Nymphaea odorata	AMERICAN WHITE WATERLILY	NYMPHAEACEAE

Nymphoides aquatica	BIG FLOATINGHEART	MENYANTHACEAE
Nyssa sylvatica	BLACKGUM	CORNACEAE
Nyssa sylvatica var. biflora	SWAMP TUPELO	CORNACEAE
Oclemena reticulata	WHITETOP ASTER; PINEBARREN ASTER	ASTERACEAE
Oenothera speciosa	PINKLADIES	ONAGRACEAE
Opuntia humifusa	PRICKLYPEAR	CACTACEAE
Osmanthus americanus	WILD OLIVE; AMERICAN DEVILWOOD	OLEACEAE
Osmanthus megacarpus	SCRUB WILD OLIVE	OLEACEAE
Osmunda cinnamomea	CINNAMON FERN	OSMUNDACEAE
Osmunda regalis var. spectabilis	ROYAL FERN	OSMUNDACEAE
Palafoxia feayi	FEAY'S PALAFOX	ASTERACEAE
Palafoxia integrifolia	COASTALPLAIN PALAFOX	ASTERACEAE
Panicum anceps	BEAKED PANICUM	POACEAE
Panicum dichotomiflorum	FALL PANICGRASS	POACEAE
Panicum hemitomon	MAIDENCANE	POACEAE
Panicum hians	GAPING PANICUM	POACEAE
Panicum longifolium		POACEAE
Panicum maximum	GUINEAGRASS	POACEAE
Panicum rigidulum	REDTOP PANICUM	POACEAE
Panicum verrucosum	WARTY PANICGRASS	POACEAE
Passiflora incarnata	PURPLE PASSIONFLOWER	PASSIFLORACEAE
Passiflora lutea	YELLOW PASSIONFLOWER	PASSIFLORACEAE
Passiflora suberosa	CORKYSTEM PASSIONFLOWER	PASSIFLORACEAE
Peltandra sagittifolia	WHITE ARROW ARUM; SPOONFLOWER	ARACEAE
Peltandra virginica	GREEN ARROW ARUM	ARACEAE

Penstemon australis BEARDTONGUE Penstemon MANYFLOWER multiflorus BEARDTONGUE VERONICACEAE	
multiflorus BEARDTONGUE VERONICACEAE	
Persea borbonia RED BAY LAURACEAE	
Persea borbonia var. humilis SILK BAY LAURACEAE	
Persea palustris SWAMP BAY LAURACEAE	
Phlox nivalis TRAILING PHLOX POLEMONIACEAE	
Phlox pilosa DOWNY PHLOX POLEMONIACEAE	
PhoebanthusFLORIDA FALSEgrandiflorusSUNFLOWER ASTERACEAE	
Photinia pyrifolia RED CHOKEBERRY ROSACEAE	
Phyla nodiflora TURKEY TANGLE FOGFRUIT; CAPEWEED VERBENACEAE	
Physostegia purpurea EASTERN FALSE DRAGONHEAD LAMIACEAE	
Physostegia virginiana OBEDIENT PLANT LAMIACEAE	
Piloblephis rigida WILD PENNYROYAL LAMIACEAE	
Pinus clausa SAND PINE PINACEAE	
Pinus elliottii SLASH PINE PINACEAE	
Pinus palustris LONGLEAF PINE PINACEAE	
Pinus serotina POND PINE PINACEAE	
Pinus taeda LOBLOLLY PINE PINACEAE	
Piptochaetium avenacioides FLORIDA NEEDLEGRASS POACEAE	
Piriqueta cistoides subsp. caroliniana PITTED STRIPESEED TURNERACEAE	
Pityopsis graminifolia NARROWLEAF SILKGRASS ASTERACEAE	
Platanthera blephariglottis var. WHITE FRINGED ORCHID ORCHIDACEAE conspicua	
Platanthera ciliaris YELLOW FRINGED ORCHIDACEAE	

Platanthera flava	SOUTHERN TUBERCLED ORCHID; PALEGREEN	ORCHIDACEAE
	ORCHID; GYPSY-SPIKES	
Platythelys latifolia	JUG ORCHID	ORCHIDACEAE
Pluchea odorata	SWEETSCENT	ASTERACEAE
Pluchea rosea	ROSY CAMPHORWEED	ASTERACEAE
Pogonia bifaria	FERNALD'S POGONIA	ORCHIDACEAE
Pogonia ophioglossoides	ROSE POGONIA; SNAKEMOUTH ORCHID	ORCHIDACEAE
Poinsettia cyathophora	PAINTEDLEAF; FIRE-ON- THE-MOUNTAIN	EUPHORBIACEAE
Polanisia tenuifolia	SLENDERLEAF CLAMMYWEED	BRASSICACEAE
Polygala balduinii	BALDWIN'S MILKWORT	POLYGALACEAE
Polygala cruciata	DRUMHEADS	POLYGALACEAE
Polygala cymosa	TALL PINEBARREN MILKWORT	POLYGALACEAE
Polygala incarnata	PROCESSION FLOWER	POLYGALACEAE
Polygala lewtonii	LEWTON'S MILKWORT; LEWTON'S POLYGALA	POLYGALACEAE
Polygala lutea	ORANGE MILKWORT	POLYGALACEAE
Polygala nana	CANDYROOT	POLYGALACEAE
Polygala ramosa	LOW PINEBARREN MILKWORT	POLYGALACEAE
Polygala rugelii	YELLOW MILKWORT	POLYGALACEAE
Polygala setacea	COASTALPLAIN MILKWORT	POLYGALACEAE
Polygala violacea	SHOWY MILKWORT	POLYGALACEAE
Polygonatum biflorum	SMOOTH SOLOMON'S SEAL	RUSCACEAE
Polygonella gracilis	TALL JOINTWEED	POLYGONACEAE
Polygonella polygama	OCTOBER FLOWER	POLYGONACEAE
Polygonella robusta	LARGEFLOWER JOINTWEED; SANDHILL WIREWEED	POLYGONACEAE

Polygonum hirsutum	HAIRY SMARTWEED	POLYGONACEAE
Polygonum hydropiperoides	MILD WATERPEPPER; SWAMP SMARTWEED	POLYGONACEAE
Polygonum punctatum	DOTTED SMARTWEED	POLYGONACEAE
Polygonum setaceum	BOG SMARTWEED	POLYGONACEAE
Polypogon monspeliensis	RABBITSFOOTGRASS	POACEAE
Polypremum procumbens	RUSTWEED; JUNIPERLEAF	TETRACHONDRACEAE
Pontederia cordata	PICKERELWEED	PONTEDERIACEAE
Prunus americana	AMERICAN PLUM	ROSACEAE
Prunus angustifolia	CHICKASAW PLUM	ROSACEAE
Prunus caroliniana	CAROLINA LAURELCHERRY	ROSACEAE
Prunus geniculata	SCRUB PLUM	ROSACEAE
Prunus serotina	BLACK CHERRY	ROSACEAE
Prunus umbellata	FLATWOODS PLUM; HOG PLUM	ROSACEAE
Psychotria nervosa	WILD COFFEE	RUBIACEAE
Psychotria sulzneri	SHORTLEAF WILD COFFEE	RUBIACEAE
Ptelea trifoliata	COMMON HOPTREE; WAFER ASH	RUTACEAE
Pteridium aquilinum var. pseudocaudatum	TAILED BRACKEN	DENNSTAEDTIACEAE
Pterocaulon pycnostachyum	BLACKROOT	ASTERACEAE
Pteroglossaspis ecristata	GIANT ORCHID; NON- CRESTED EULOPHIA	ORCHIDACEAE
Ptilimnium capillaceum	MOCK BISHOPSWEED; HERBWILLIAM	APIACEAE
Quercus austrina	BASTARD WHITE OAK	FAGACEAE
Quercus chapmanii	CHAPMAN'S OAK	FAGACEAE
Quercus elliottii	RUNNING OAK	FAGACEAE
Quercus geminata	SAND LIVE OAK	FAGACEAE

Quercus incana	BLUEJACK OAK	FAGACEAE
Quercus inopina	SCRUB OAK	FAGACEAE
Quercus laevis	TURKEY OAK	FAGACEAE
Quercus laurifolia	LAUREL OAK; DIAMOND OAK	FAGACEAE
Quercus michauxii	BASKET OAK; SWAMP CHESTNUT OAK	FAGACEAE
Quercus minima	DWARF LIVE OAK	FAGACEAE
Quercus myrtifolia	MYRTLE OAK	FAGACEAE
Quercus nigra	WATER OAK	FAGACEAE
Quercus virginiana	LIVE OAK	FAGACEAE
Quercus x asheana		FAGACEAE
Quercus x atlantica		FAGACEAE
Quercus x mellichampii		FAGACEAE
Rhapidophyllum hystrix	NEEDLE PALM	ARECACEAE
Rhexia cubensis	WEST INDIAN MEADOWBEAUTY	MELASTOMATACEAE
Rhexia mariana	PALE MEADOWBEAUTY; MARYLAND MEADOWBEAUTY	MELASTOMATACEAE
Rhexia nashii	MAID MARIAN	MELASTOMATACEAE
Rhexia nuttallii	NUTTALL'S MEADOWBEAUTY	MELASTOMATACEAE
Rhexia petiolata	FRINGED MEADOWBEAUTY	MELASTOMATACEAE
Rhododendron viscosum	SWAMP AZALEA	ERICACEAE
Rhus copallinum	WINGED SUMAC	ANACARDIACEAE
Rivina humilis	ROUGEPLANT	PETIVERIACEAE
Rosa laevigata	CHEROKEE ROSE	ROSACEAE
Rosa palustris	SWAMP ROSE	ROSACEAE
Rubus argutus	SAWTOOTH BLACKBERRY	ROSACEAE
Rubus cuneifolius	SAND BLACKBERRY	ROSACEAE

Rubus trivialis	SOUTHERN DEWBERRY	ROSACEAE
Rudbeckia hirta	BLACKEYED SUSAN	ASTERACEAE
Ruellia caroliniensis	CAROLINA WILD PETUNIA	ACANTHACEAE
Ruellia ciliosa	CILIATE WILD PETUNIA	ACANTHACEAE
Sabal etonia	SCRUB PALMETTO	ARECACEAE
Sabal minor	DWARF PALMETTO; BLUESTEM PALM	ARECACEAE
Sabal palmetto	CABBAGE PALM	ARECACEAE
Sabatia brevifolia	SHORTLEAF ROSEGENTIAN	GENTIANACEAE
Sabatia calycina	COASTAL ROSEGENTIAN	GENTIANACEAE
Sabatia difformis	LANCELEAF ROSEGENTIAN	GENTIANACEAE
Sabatia grandiflora	LARGEFLOWER ROSEGENTIAN	GENTIANACEAE
Saccharum giganteum	SUGARCANE PLUMEGRASS	POACEAE
Sacoila lanceolata	LEAFLESS BEAKED LADIESTRESSES; LEAFLESS BEAKED ORCHID	ORCHIDACEAE
Sagittaria graminea	GRASSY ARROWHEAD	ALISMATACEAE
Sagittaria isoetiformis	QUILLWORT ARROWHEAD	ALISMATACEAE
Sagittaria lancifolia	BULLTONGUE ARROWHEAD	ALISMATACEAE
Sagittaria latifolia	BROADLEAF ARROWHEAD; COMMON ARROWHEAD; DUCK POTATO	ALISMATACEAE
Salix caroliniana	CAROLINA WILLOW; COASTALPLAIN WILLOW	SALICACEAE
Salix floridana	FLORIDA WILLOW	SALICACEAE
Salvia coccinea	TROPICAL SAGE; BLOOD SAGE	LAMIACEAE
Salvia lyrata	LYRELEAF SAGE	LAMIACEAE

Salvia misella	SOUTHERN RIVER SAGE; RIVER SAGE	LAMIACEAE
Salvia serotina	LITTLEWOMAN	LAMIACEAE
Sambucus nigra subsp. canadensis	AMERICAN ELDER; ELDERBERRY	ADOXACEAE
Sarracenia minor	HOODED PITCHERPLANT	SARRACENIACEAE
Sassafras albidum	SASSAFRAS	LAURACEAE
Saururus cernuus	LIZARD'S TAIL	SAURURACEAE
Schizachyrium sanguineum	CRIMSON BLUESTEM	POACEAE
Schizachyrium scoparium	LITTLE BLUESTEM	POACEAE
Schoenocaulon dubium	FLORIDA FEATHERSHANK	MELANTHIACEAE
Scutellaria arenicola	FLORIDA SCRUB SKULLCAP	LAMIACEAE
Scutellaria integrifolia	HELMET SKULLCAP	LAMIACEAE
Scutellaria multiglandulosa	SMALL'S SKULLCAP	LAMIACEAE
Selaginella arenicola	SAND SPIKE-MOSS	SELAGINELLACEAE
Senecio vulgaris	COMMON GROUNDSEL	ASTERACEAE
Senecio vulgaris Serenoa repens	COMMON GROUNDSEL SAW PALMETTO	ASTERACEAE ARECACEAE
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Serenoa repens Sideroxylon	SAW PALMETTO	ARECACEAE
Serenoa repens Sideroxylon Ianuginosum	SAW PALMETTO GUM BULLY BUCKTHORN BULLY; GOPHERWOOD	ARECACEAE SAPOTACEAE
Serenoa repens Sideroxylon lanuginosum Sideroxylon lycioides Sideroxylon	SAW PALMETTO GUM BULLY BUCKTHORN BULLY; GOPHERWOOD BUCKTHORN	ARECACEAE SAPOTACEAE SAPOTACEAE
Serenoa repens Sideroxylon lanuginosum Sideroxylon lycioides Sideroxylon reclinatum Sideroxylon	SAW PALMETTO GUM BULLY BUCKTHORN BULLY; GOPHERWOOD BUCKTHORN FLORIDA BULLY	ARECACEAE SAPOTACEAE SAPOTACEAE
Serenoa repens Sideroxylon lanuginosum Sideroxylon lycioides Sideroxylon reclinatum Sideroxylon rufohirtum	SAW PALMETTO GUM BULLY BUCKTHORN BULLY; GOPHERWOOD BUCKTHORN FLORIDA BULLY RUFOUS FLORIDA BULLY	ARECACEAE SAPOTACEAE SAPOTACEAE SAPOTACEAE SAPOTACEAE

	GRASS	
Sisyrinchium rosulatum	ANNUAL BLUE-EYED GRASS	IRIDACEAE
Sisyrinchium xerophyllum	JEWELED BLUE-EYED GRASS	IRIDACEAE
Smilax pumila	SARSAPARILLA VINE	SMILACACEAE
Solidago arguta var. caroliniana	CAROLINA GOLDENROD	ASTERACEAE
Solidago fistulosa	PINEBARREN GOLDENROD	ASTERACEAE
Solidago latissimifolia	ELLIOTT'S GOLDENROD	ASTERACEAE
Solidago leavenworthii	LEAVENWORTH'S GOLDENROD	ASTERACEAE
Solidago odora var. chapmanii	CHAPMAN'S GOLDENROD	ASTERACEAE
Solidago sempervirens	SEASIDE GOLDENROD	ASTERACEAE
Solidago tortifolia	TWISTEDLEAF GOLDENROD	ASTERACEAE
Sorghastrum elliottii	SLENDER INDIANGRASS	POACEAE
Sorghastrum secundum	LOPSIDED INDIANGRASS	POACEAE
Sorghum arundinaceum	BROOMCORN	POACEAE
Sorghum halepense	JOHNSONGRASS	POACEAE
Spiranthes laciniata	LACELIP LADIESTRESSES	ORCHIDACEAE
Spiranthes odorata	FRAGRANT LADIESTRESSES; MARSH LADIESTRESSES; UNDERWATER ORCHID	ORCHIDACEAE
Spiranthes praecox	GREENVEIN LADIESTRESSES	ORCHIDACEAE
Spiranthes tuberosa	LITTLE LADIESTRESSES; LITTLE PEARL-TWIST	ORCHIDACEAE
Spiranthes vernalis	SPRING LADIESTRESSES	ORCHIDACEAE

Sporobolus compositus var. clandestinus	HIDDEN DROPSEED; ROUGH DROPSEED	POACEAE
Sporobolus curtissii	CURTISS' DROPSEED	POACEAE
Sporobolus indicus	SMUTGRASS	POACEAE
Sporobolus junceus	PINEYWOODS DROPSEED	POACEAE
Stenanthium densum	CROWPOISON; OSCEOLA'S PLUME	MELANTHIACEAE
Stillingia sylvatica	QUEENSDELIGHT	EUPHORBIACEAE
Symphyotrichum carolinianum	CLIMBING ASTER	ASTERACEAE
Symphyotrichum concolor	EASTERN SILVER ASTER	ASTERACEAE
Symphyotrichum dumosum	RICE BUTTON ASTER	ASTERACEAE
Symphyotrichum elliottii	ELLIOTT'S ASTER	ASTERACEAE
Symphyotrichum expansum	SOUTHWESTERN ANNUAL SALTMARSH ASTER	ASTERACEAE
Symphyotrichum lateriflorum	CALICO ASTER	ASTERACEAE
Symphyotrichum simmondsii	SIMMONDS' ASTER	ASTERACEAE
Symphyotrichum undulatum	WAVYLEAF ASTER	ASTERACEAE
Symphyotrichum walteri	WALTER'S ASTER	ASTERACEAE
Syngonanthus flavidulus	YELLOW HATPINS	ERIOCAULACEAE
Taxodium ascendens	POND-CYPRESS	CUPRESSACEAE
Taxodium distichum	BALD-CYPRESS	CUPRESSACEAE
Tetragonotheca helianthoides	PINELAND NERVERAY; SQUAREHEAD	ASTERACEAE
Teucrium canadense	WOODSAGE; CANADIAN GERMANDER	LAMIACEAE
Thalia geniculata	ALLIGATORFLAG;	MARANTACEAE

	FIREFLAG	
Thelypteris kunthii	WIDESPREAD MAIDEN FERN; SOUTHERN SHIELD FERN	THELYPTERIDACEAE
Thelypteris ovata	OVATE MARSH FERN	THELYPTERIDACEAE
Thelypteris palustris var. pubescens	MARSH FERN	THELYPTERIDACEAE
Tilia americana var. caroliniana	CAROLINA BASSWOOD	MALVACEAE
Tradescantia fluminensis	SMALL-LEAF SPIDERWORT	COMMELINACEAE
Tradescantia ohiensis	BLUEJACKET; OHIO SPIDERWORT	COMMELINACEAE
Tradescantia roseolens	LONGLEAF SPIDERWORT	COMMELINACEAE
Trichostema dichotomum	FORKED BLUECURLS	LAMIACEAE
Tridax procumbens	COATBUTTONS	ASTERACEAE
Tridens flavus	TALL REDTOP; PURPLETOP TRIDENS	POACEAE
Triodanis perfoliata	CLASPING VENUS'S LOOKINGGLASS	CAMPANULACEAE
Tripsacum dactyloides	EASTERN GAMAGRASS; FAKAHATCHEEGRASS	POACEAE
Typha domingensis	SOUTHERN CATTAIL	TYPHACEAE
Typha latifolia	BROADLEAF CATTAIL	ТҮРНАСЕАЕ
Ulmus americana	AMERICAN ELM	ULMACEAE
Vaccinium arboreum	SPARKLEBERRY; FARKLEBERRY	ERICACEAE
Vaccinium corymbosum	HIGHBUSH BLUEBERRY	ERICACEAE
Vaccinium darrowii	DARROW'S BLUEBERRY	ERICACEAE
Vaccinium myrsinites	SHINY BLUEBERRY	ERICACEAE
Vaccinium stamineum	DEERBERRY	ERICACEAE
Verbesina virginica	WHITE CROWNBEARD;	ASTERACEAE

	FROSTWEED	
Vernonia angustifolia	TALL IRONWEED	ASTERACEAE
Vernonia gigantea	GIANT IRONWEED	ASTERACEAE
Viburnum nudum	POSSUMHAW	ADOXACEAE
Viburnum obovatum	WALTER'S VIBURNUM; SMALL-LEAF VIBURNUM	ADOXACEAE
Viola lanceolata	BOG WHITE VIOLET	VIOLACEAE
Viola palmata	EARLY BLUE VIOLET	VIOLACEAE
Viola primulifolia	PRIMROSELEAF VIOLET	VIOLACEAE
Viola sororia	COMMON BLUE VIOLET	VIOLACEAE
Vitis aestivalis	SUMMER GRAPE	VITACEAE
Vitis rotundifolia	MUSCADINE	VITACEAE
Vittaria lineata	SHOESTRING FERN	VITTARIACEAE
Warea amplexifolia	WIDELEAF PINELANDCRESS; CLASPING WAREA	BRASSICACEAE
Woodwardia areolata	NETTED CHAIN FERN	BLECHNACEAE
Woodwardia virginica	VIRGINIA CHAIN FERN	BLECHNACEAE
Ximenia americana	TALLOW WOOD; HOG PLUM	OLACACEAE
Xyris ambigua	COASTALPLAIN YELLOWEYED GRASS	XYRIDACEAE
Xyris brevifolia	SHORTLEAF YELLOWEYED GRASS	XYRIDACEAE
Xyris caroliniana	CAROLINA YELLOWEYED GRASS	XYRIDACEAE
Xyris elliottii	ELLIOTT'S YELLOWEYED GRASS	XYRIDACEAE
Xyris fimbriata	FRINGED YELLOWEYED GRASS	XYRIDACEAE
Xyris jupicai	RICHARD'S YELLOWEYED GRASS	XYRIDACEAE
Xyris platylepis	TALL YELLOWEYED GRASS	XYRIDACEAE
Xyris smalliana	SMALL'S YELLOWEYED GRASS	XYRIDACEAE

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Yucca filamentosa	ADAM'S NEEDLE	AGAVACEAE
Zanthoxylum clava- herculis	HERCULES'-CLUB	RUTACEAE
Zephyranthes atamasca var. treatiae	TREAT'S ZEPHYRLILY; TREAT'S RAINLILY	AMARYLLIDACEAE

EQUIPMENT LIST

Please use additional pages if space provided is inadequate.

Equipment Type Brand Year Number of Units

ITB Number: 07-0427

REFERENCES

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Contact Person	
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